

**CITY OF SUMMERSVILLE**  
**400 NORTH BROAD STREET**  
**P.O. BOX 525**  
**SUMMERSVILLE, WV 26651**

**ROBERT L. SHAFER - MAYOR**

**CITY OF SUMMERSVILLE ZONING ORDINANCES**

**ARTICLE XV**

1504 BUILDING PERMIT

1. No person, firm or corporation shall hereafter erect, alter, wreck or move any building or part thereof, or make any excavation on any lot without first having secured a building permit therefore, PROVIDED, that no such cost of permit shall be necessary for the construction, reconstruction or alteration of a building not used for commercial or industrial purposes where the cost of such work does not exceed \$1,000.00 nor shall any permit be necessary for ordinary cultivation of land or landscaping of any lot.

2. Application for building permit shall be made to the Town Recorder on blank forms to be furnished by the Town. Each application for a permit to construct or alter a building shall be accompanied by a plan, plat or map drawn to scale showing the dimensions of the building to be erected, including plot plans to scale. The application shall contain other information as may be deemed necessary for the proper enforcement of this ordinance. All building permits shall be acted within ten (10) days from the date of the application therefore.

**ARTICLE XVII**

**VIOLATION**

1801 PENALTY

Any person, firm or corporation violating any of the provisions of this ordinance shall, for each violation, upon conviction thereof, pay a penalty of not less than ten dollars (\$10.00) nor more than one hundred (\$100.00), with costs recoverable before the Mayor. Upon default in the payment of the penalty and costs, the person or persons shall be committed to jail for not exceeding thirty (30) days. Each day that a violation is permitted to exist shall constitute a separate offense.

**CITY OF SUMMERSVILLE  
PLANNING & ZONING COMMISSION  
PRELIMINARY APPLICATION FOR BUILDING PERMIT**

I \_\_\_\_\_, hereby make application to the Planning & Zoning Commission for Building Permit as required by Ordinance of said City. The nature of the permit desired is set forth in the following questions and answers.

Owner:

Owner's Mailing Address and Phone:

Building Contractor Name and Address:

Square Footage of New Construction:

Estimated Cost of Job: \$

Purpose for which building is to be used:

Zoning District:

Is this structure a pre-fabricated, modular or doublewide?:

Desired date to begin work:

Expected date of completion:

Amount of excavation necessary, give description:

Attach drawing showing the following:

Location of lot, list subdivision & lot number.

Size and position of lot.

Location of any streets, alleys and distance from adjacent building. Type of construction: masonry, steel, wood, etc.

Number of stores; Type of foundation.

Exterior finish; Type of roofing.

Distance of new construction from nearest water & sewer taps.

\*A set of blueprints are required on all commercial work.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Rates: \$12.50 minimum. \$2.50 per thousand for residential. \$3.00 per thousand for commercial. Make check payable to City of Summersville, 400 North Broad Street, Summersville, WV 26651

Form: PZ102-93

**ROBERT L. SHAFER - Mayor**

Telephone: (304) 872-1211  
Telecopy: (304) 872-2236

TO ALL PERMITTEES

Conditions to issuance of this building permit are the following:

\* Inspections are required for the phases of construction as permitted:

1. Footing prior to concrete placement.
2. Foundation prior to framing.
3. Framing before closure.
4. Electrical, Plumbing and Mechanical rough-in, prior to completion of work
5. Trim-out after all systems are activated.
6. Certificate of occupancy, must be issued before occupying space for intended use.

\* All work shall conform to the WV State Building Code, which includes:

- 1996 BOCA National Building Code
- 1997 BOCA National Plumbing Code
- 1998 BOCA National Mechanical Code
- 1990 BOCA National Energy Conservation Code
- 1990 BOCA National Property Maintenance Code
- 1998 CABO One and Two Family Dwelling Code

\* All electrical work shall conform to the 1999 National Electrical Code and shall be performed by licensed electricians.

\* Observe all lot setback and zoning restrictions.

Contact the City Office (872-1211) at least 24 hours prior to the time and date that an inspection is required. Inspections will be performed Monday through Friday 8:00 am until 12:00 noon.

